



Staff Report

Date: March 21, 2024

Subject: District Office Move to Evolutions Plaza

Background:

It has been recommended by District staff that the District office be relocated to the vacant office suite in the Evolutions Plaza. Potential benefits of relocation include:

- By relocating the District office to the Evolutions Plaza, it will enable District Administration to work more closely with, and have greater oversight of the operations and staff of Evolutions Fitness and Wellness Center.
- Vacating the current District office trailer will free up space for alternative use. The ample size of the trailer, as well as its proximity to the hospital could make it a possible viable option for local education facilities seeking space to hold healthcare related trainings and classes.
- Relocating the District office to the Evolutions Plaza may facilitate increased visibility and interaction between the District and the public.

Considerations:

A recent vehicle accident has resulted in significant damage to the east facing wall of the vacant office, which may cause minor delay in relocation. Quotes have been obtained and approved to repair the damage, and scheduling is currently underway.

The current capability and condition of the Wi-Fi and network connections at Evolutions Plaza pose a challenge to relocating the District office, as reliable connectivity is required for public access to attend Board meeting virtually. Quotes have been obtained for these upgrades as listed in Agenda item 10.

Minor modifications and repairs to the interior of the vacant office space will be necessary. A quote has been requested, the initial site walk was completed on 3/19/24, and second site walk scheduled for 3/27/24.

Recommendation:

No recommendation for Board action at this time, District staff will remain focused on addressing the above listed considerations and present potential action items at subsequent meetings as appropriate.