

**Tulare Local Health Care District  
Tower Construction Committee Meeting  
Tuesday, August 10, 2021 6:30 PM  
Evolutions Plaza Conference Room  
1425 E. Prosperity Ave., Tulare, CA  
(Use Prosperity Avenue entrance on north side of Plaza)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call in information<sup>1</sup>:

<https://us06web.zoom.us/j/83555860557?pwd=Q0ZlUmxzZ1Fxc0YrWkt2eTJsSkJIUT09>

You can also dial in using your phone

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 835 5586 0557

Passcode: 358820

**Special notice to individuals with disabilities:**

Please email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879)  
in order to request any reasonable modification or accommodation as may be needed  
to observe or participate in this meeting telephonically/electronically.

**Availability of Public Records.**<sup>2</sup> All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Annex Lab Building, 2nd Floor, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

---

<sup>1</sup> Pursuant to Executive Order N-29-20 dated March 17, 2020, in order to further combat the spread of the COVID-19 virus, California Governor Gavin Newsom has temporarily suspended certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies. In accordance with said Order—a copy of which will be made available upon request—and related recommendations by the CDC, a physical location for public participation will be provided on a limited occupancy basis for the August 10, 2021, regular meeting of the Committee. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Kathy Melendez at [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) or call [\(559\) 685-3879](tel:559-685-3879) at least three (3) hours prior to the scheduled commencement of this meeting.

<sup>2</sup> Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call [\(559\) 685-3879](tel:559-685-3879) or email [kmelendez@tulareregional.org](mailto:kmelendez@tulareregional.org) to arrange viewing access to documents.

## MINUTES

### **Tower Construction Committee Members Present:**

Philip Smith	Committee Chair
Linda Crase	Committee Vice-Chair
John Atilano	
Ross Gentry	
Kevin Northcraft	
Mike Shaffer (Zoom)	

1. **Call to Order**

Chairman Smith called the meeting to order at 6:31 PM.

2. **Public Comment**

None.

3. **Announcements – Committee Members**

None.

4. **Consent Agenda**

- a. 7/13/2021 Tower Construction Committee Meeting Minutes  
Motion was made by Linda Crase and seconded by Ross Gentry to approve the minutes as presented. Motion approved 6-0.

5. **Updates from Committee Liaisons**

- a. Grant Management Associates – Rick Albert, Ross Gentry: No report at this time until the Project Manager comes on board.
- b. Tulare Hospital Foundation – Linda Crase, John Atilano: Smith reported under item 6 below.
- c. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: No report at this time. Shaffer did note that questions were sent via email outlining the various topics in anticipation of the upcoming meeting.

6. **Tower Tours Update – Jan Smith**

Director Smith reported on the success of “It’s A Girl Thing” heart and cancer wellness event held this past weekend advising a portion of the proceeds will benefit the hospital’s imaging services; tower tour video will resume in September. Smith is hopeful that the community will move forward, learn from past events, and will soon begin the “Tower Strong” campaign.

7. **Chief Executive Officer Update – Sandra Ormonde**

- a. Projects in Progress: Ormonde has signed a contract with Morris Levin & Son to move drainpipe in ED area.
- b. Interim Inspector of Record: Ormonde reported that the Board approved the interim contract with Vanir. Staff now awaits application acceptance by OSHPD.
- c. Interim Project Manager: Ormonde reported that the Board approved the interim contract with Vanir and they will begin services on September 1, 2021.

- d. Storm Water Reporting Services: Provost & Pritchard made a site visit and will be updating information to be in compliance.
- e. Developing Policies and Procedures in Response to 2018 State Audit Recommendations: No report at this time but will start review once a new Project Manager comes on board.

**6:48 PM – Meeting suspended due to Internet issues and resumed at 7:08 PM.**

**8. Miscellaneous Projects Prior to Resuming Major Construction – Gary Sutherlin**

- a. Update on Potential Projects List
- b. Update on Potential Projects Cost Estimates
- c. Completion of Permanent Power in the Tower

Mr. Sutherlin reviewed an updated list of suggested work tasks with some cost estimates. Sutherlin suggested it would be feasible to move ahead with smaller projects as suggested so as not to jeopardize the permit status. Sutherlin felt that the District would greatly benefit from the completion of site work along the Cherry Street frontage for positive public perception. Sutherlin noted that it would not be feasible to install permanent power as it would require additional basement design work for separate alarm panel needed for partial occupancy.

Mr. Sutherlin offered to provide a comprehensive tower tour with committee members so they can become more familiar with the project. Staff will work with Gary and Committee members to schedule a tour.

**9. Discussion Regarding the Compensation for New Project Manager Position – Phil Smith**

It was the consensus of the Committee that the salary ranges presented were appropriate and will be negotiated by the Board with the new Project Manager once hired.

**10. Discussion and Action Related to Proposed Request for Qualifications for Inspector of Record for Recommendation to Board – John Atilano**

Motion was made by John Atilano and seconded by Kevin Northcraft to approve RFQ for Inspector of Record services as presented. Motion approved 6-0.

**11. Discussion and Action Related to Proposed Request for Qualifications for Architect of Record for Recommendation to Board – John Atilano**

Motion was made by Kevin Northcraft and seconded by Linda Crase to approve RFQ for architectural services and allow CEO Sandra Ormonde, Jason Howard and John Atilano to modify RFQ for Board consideration. Motion approved 6-0.

**12. Adjournment at 7:42 PM – Next regular meeting will be Tuesday, September 14, 2021 at 6:30 p.m. at a location to be determined**