

**Tulare Local Health Care District
Board of Directors Meeting
Wednesday, December 21, 2022, 6:30 PM
Administrative Offices, Modular Building
842 N. Gem, Tulare, CA
(Northeast corner of Terrace and Gem Street)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call-in information¹:

<https://us06web.zoom.us/j/81897317212?pwd=OWpFQVZKVGVMQks1cmFGSWVtUzE0dz09>

You can also dial in using your phone.

United States: +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Meeting ID: 883 5571 6497

Passcode: 810245

Special notice to individuals with disabilities:

Please email cwatkins@tulareregional.org or call [\(559\) 656-1301](tel:559-656-1301)
in order to request any reasonable modification or accommodation as may be needed
to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the board members will be available for public inspection at TLHCD Administrative Offices, Modular Building, 842 N. Gem Street, Tulare, California at the same time that the public records are distributed or made available to the board members.

¹ Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation on December 21, 2022, a meeting of the Board of Directors will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Philip Smith at cwatkins@tulareregional.org or call 559-656-1301 at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call (559) 656-1301 or email cwatkins@tulareregional.org to arrange viewing access to documents.

MINUTES

December 21, 2022

Tulare Local Health Care District Board Members Present:

Kevin Northcraft	President	District 4
Mike Jamacia	Vice President	District 2
Xavier J. Avila	Secretary	District 5
Jevon Price	Treasurer	District 3
Brandon Taylor	Director	District 1

1. Call to Order

President Northcraft called the meeting to order at 6:31 PM.

2. Public Comment

None.

3. Board Announcements

Director Northcraft announced we would move item #16 on the agenda up to #5.

Director Price asked to spearhead to rewrite the bylaws, which are under review by the interim CEO and Counsel. President Northcraft asked if there were any volunteers for the project to rewrite the bylaws; Director Avila commented that he would assist Director Price in rewriting the bylaws. Director Price further noted that he would like to follow up on the goals set by the district.

Director Jamaica commented that he received a letter from the Foundation expressing their gratitude for the support they received from the Festival of Trees, an estimated \$80,000.00 was raised.

Director Avila announced his concern regarding the Valley Voice article.

Director Northcraft advised that we would swear in Xavier Avila as appointed in lieu of election next meeting.

4. Consent Agenda

Director Price made the motion, seconded by Director Taylor, to approve the consent agenda as presented. Approved 5-0.

5. Audit Report FYE June 30, 2022 – Rick Jackson, CPA, JWT & Associates

Rick Jackson reviewed the Audit Report FYE June 30, 2022 with the group. Mr. Jackson continued after the State Audit; there are no findings, and the District will be able to keep the Covid funding from CSDA. A motion was made by Director Jamacia, seconded by Director Taylor, to approve the Audit Report presented by Rick Jackson. Approved 5-0.

6. Final Presentation regarding the Potential Savings Resulting from Approved Solar Project – Wulff Hansen

Robb Pankratz reviewed the final saving analysis provided to the group prior to the meeting.

7. Discussion and Action related to the Reorganization of Board Officers and Committee Assignments

Chairman Northcraft shared thoughts regarding the Board Officers and Committee Assignments, noting the importance of reviewing the assignments of each role.

Kevin Northcraft	President	District 4
Mike Jamacia	Vice President	District 2
Xavier J. Avila	Secretary	District 5
Jevon Price	Treasurer	District 3

A motion was made by Director Price to keep the current assignments, seconded by Director Avila to approve the current assignments. Approved 5-0.

8. Discussion and Action related to the Appointment of New Member to Tower Construction Committee

Director Price commented he would like to appoint Marmie Fidler to the Tower Construction Committee. A motion was made by Director Price, seconded by Director Avila, to appoint Marmie Fidler to the Tower Construction Committee. Approved 5-0.

9. Discussion and Action related to Recruiting Process and Timeline for Chief Executive Officer Position

The CEO timeline was presented by Amy Benton. After a brief discussion continued, it was noted that Director Jamaica and Director Avila would be the initial review of the potential candidates on the January 23rd of A motion made by Director Taylor, seconded by Director Avila, to approve the “Recruiting Process and Timeline for CEO”. Approved 5-0

10. Discussion and Action related to Interim CEO Contract

Director Northcraft commented that the Interim CEO, Randy Dodd, will work three days a week through the holiday season and further noted that he will be an hourly employee. The group reviewed the Interim CEO contract provided to the group before the meeting. Director Price noted a small correction, the term “annualization payment of \$176,000.00” was confusing. He would like to strike that language from the contract. A motion was made by Director Taylor, seconded by Director Avila, to approve the Interim CEO Contract striking the “annualization payment of \$176,000.00”. Approved 5-0.

11. Discussion and Action related to Extension of Vanir Construction Contract – Roy Magdaleno/Nancy Overstreet

Nancy Overstreet shared the proposal to extend the Interim Project Management & OSHPD IOR Services with the group (copy of proposal included in the packet). A motion was made by Director Avila, seconded by Director Taylor to approve the proposal as presented. Approved 5-0.

12. Hospital Tower Construction Committee Update – Roy Magdaleno/Nancy Overstreet

Nancy Overstreet shared the MDM Bid of \$56,239.00 for the EVO/Panera Aisle Parking Lot with the group. A motion was made by Director Jamaica, seconded by Director Price, to approve the MDM proposal as presented. Approved 5-0. Next, Ms. Overstreet reviewed the CVA Proposal for \$326,945.00 for EVO Parking Lot Paving with the group. A motion was made by Director Avila, seconded by Director Taylor, to approve the proposal as presented, noting they are two separate contracts. Approved 5-0. Ms. Overstreet continued with a Bid from Franey's for \$38,326.00 for EVO Flooring. A motion was made by Director Avila, seconded by Director Taylor, to approve the Franey's bid as presented. Approved 5-0. After that, Ms. Overstreet reviewed the CVA Bid for \$182,433.00 for Tower East Parking Lot Concrete with the group. A motion was made by Director Avila, seconded by Director Taylor, to approve the CVA proposal as presented. Approved 5-0. Last, Ms. Overstreet shared the CVA Bid for \$101,965.00 for Tower East Parking Lot Asphalt with the group. A motion was made by Director Taylor, seconded by Director Avila, to approve the CVA bid as presented. Approved 5-0.

13. Chief Executive Officer Report

Mr. Dodd presented the group with an update on the State Audit 2018 response. He further advised regarding district properties for lease and that there is a need to create a system for fair market value on rental properties. Next, he shared that annual reviews need to be completed. Mr. Dodd continued with the IT update that AT&T is working on getting permanent fiber to the district office. We have secured TLHCD.com & TLHD.com. Jayne Presnell shared an update regarding Evolutions membership numbers; the gym numbers are trending up, and there are now 3008 members. Jayne Presnell continued advising that she was looking for a Thai Chi instructor.

14. Financial Report

Discussion and Action to Approve Financials:

- a. TLHCD Internal Financial Statements – November 2022
- b. Evolutions Internal Financial Statements – November 2022

A motion was made by Director Taylor, seconded by Director Jamaica, to approve the Financial Statements as presented. Approved 5-0.

15. Suspend Open Session at 7:43 PM– Recess to Closed Session

16. Closed Session 7:48 pm

- a. Conference with Legal Counsel – Existing litigation (*pursuant to Ca. Govt. Code § 54956.9*):
 - i. *Tulare Local Health Care District v. Bruce R. Greene, et al.*, Superior Court for the State of California for Kern County Case No. BCV-19-103514;
- a. Conference with agency designated representatives (Kevin Northcraft and Mike Jamaica) on labor negotiations regarding Chief Executive Officer position (*pursuant to Govt. Code § 54957.6*)
- b. End Closed Session

17. Reconvene Open Session – Public Report of Action Taken in Closed Session (If Necessary) pursuant to Government Code 54957.1
18. Adjournment at 8:23 PM– Next regular meeting is scheduled for 6:30 PM on Wednesday, January 25, 2023, at the Administrative Offices, Modular Building, Northeast corner of Terrace and Gem Street.



Xavier Avila, Board Secretary