

**Tulare Local Healthcare District
Tower Construction Committee Meeting
Tuesday, April 12, 2022, at 6:30 PM
Administrative Offices, Construction Trailer
869 N. Cherry Street, Tulare, CA
(Northeast corner of Terrace and Gem Street)**

Electronic participation will be available via Zoom Webinar link/phone number below.

Zoom Webinar link and call-in information¹:

<https://us06web.zoom.us/j/82199032821?pwd=WVVVKytncE9HRFpNeUlrZktlS1crOT09>

You can also dial in using your phone

United States: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592

Webinar ID: 838 7419 5260

Passcode: 728702

Special notice to individuals with disabilities:

Please email psmith@tulareregional.org or call (559) 685-3465
to request any reasonable modification or accommodation as may be needed
to observe or participate in this meeting telephonically/electronically.

Availability of Public Records.² All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the committee members will be available for public inspection at TLHCD Administrative Offices, Construction Trailer, 869 North Cherry Street, Tulare, California at the same time that the public records are distributed or made available to the committee members.

¹ Pursuant to Government Code Section 54953(e) (as amended by AB-361), when a legislative body holds a meeting during a proclaimed state of emergency and either (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) the board of the local agency, by majority vote within the last 30 days, has determined that, as a result of said emergency, meeting in person would present imminent risks to the health or safety of attendees, certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies are modified to accommodate overriding public health concerns. A physical location for public participation in the April 12, 2022, regular meeting of the Committee will therefore be provided on a limited occupancy basis. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Philip Smith at psmith@tulareregional.org or call (559) 685-3465 at least three (3) hours prior to the scheduled commencement of this meeting.

² Due to present restrictions related to COVID-19, the District is operating under a modified schedule. Please call (559) 685-3465 or email psmith@tulareregional.org to arrange viewing access to documents.

MINUTES

Tower Construction Committee Members:

John Atilano Committee Chair
Linda Crase (Zoom) Committee Vice-Chair
Margaret Fidler
Mike Shaffer
Ross Gentry
Kevin Northcraft
Mike Shaffer

1. Call to Order

The meeting was called to order by Chairperson Atilano at 6:31 PM.

2. Public Comment

None.

3. Announcements – Committee Members

None.

4. Consent Agenda

- a. 2/08/2022 Tower Construction Committee Meeting Minutes
- b. Continuation of Remote Attendance Accommodations (by Zoom) in Accordance with AB 361

Motion was made by Linda Crase and seconded by Mike Shaffer to approve the consent agenda as presented. Motion approved 4-0.

5. Updates from Committee Liaisons

- a. Tulare Hospital Foundation – Linda Crase: Linda Crase advised Kevin Mooney is working on a video of the tower; it should be available at the Chamber mixer on May 12th.
- b. Adventist Health Central Valley Network and Adventist Health Tulare – Mike Shaffer, Kevin Northcraft: Mike Shaffer noted a Regional Board meeting at 3:00 PM on April 28th. One topic will be the completion of the tower. Kevin Northcraft shared he is glad to have the meeting on the calendar.

6. Tower Tours Update – Amy Benton & Nancy Overstreet

- a. Amy Benton shared the video and original concept map with the group. Nancy Overstreet gave a brief overview of the project. CEO Smith advised the map is from 2012.

7. Chief Executive Officer Update – Phil Smith

- a. Project Manager Introduction: CEO Smith reported that Nancy Overstreet had joined the District as a Project Manager. Ms. Overstreet then gave a brief overview of her history as an architect in the Tulare area. Next, CEO Smith commented Christie Watkins had joined the District as an Executive Assistant. Ms. Watkins shared a summary of her experience, noting her excitement to join the team.
- b. Tower Construction Committee and District 1 Director Vacancies: There were no prospects for the Tower vacancy. The appointment will be made by the County Board of Supervisors should the applicants submit their letter of interest.
- c. Potential Revisions to TCC Charter- John Atilano suggested some verbiage changes to the Charter. A copy of the TCC Charter was distributed to the group for review; it was noted this would be added to the May agenda for further discussion. This will allow time for the Committee to assess the current Charter

8. Discussion about Committee Role, meeting frequency, and members' thoughts on the potential future bond proposal- John Atilano

- a. John Atilano commented on the need to reassess as a committee and be sure we are fulfilling the meaning of the Charter. Ross Gentry stated we should investigate bringing on new skillsets. Linda Crase commented on other construction projects around the hospital. Ross Gentry shared thoughts regarding bonds and trusts. Mr. Gentry expressed the need to offer better facilities in the community for new interns. Mike Shaffer commented that next month we should have more information after the Regional Board Meeting to make an informed decision on the next steps. CEO Smith expressed the need to generate income from future developments and asked the committee for feedback on the need to focus on the tower or the need to generate revenue to provide quality health care to the community. Kevin Northcraft noted that 95% of the focus should be on the tower construction. Linda Crase stressed the importance of recruiting physicians. The group discussed changing the name of the Tower Construction Committee and meeting frequency. It was noted the committee agreed to continue meeting monthly. CEO Smith shared that at the May 25th Board meeting, we will have financial presentations looking at blended bonds and private financing.

9. Miscellaneous Projects Prior to Resuming Major Construction – Nancy Overstreet

- a. Update on Projects in Progress: Overstreet reported on the following work being done on the premises: generator progress, Siemens service department will be assessing the generators, and testing the fuel in the tanks. Quarterly roof drain and overflow have been sent to bid.
- b. Update on Potential Projects: Overstreet advised the scope of work has been completed for the steel awning project, and the scope has been sent to the contractors for proposals.
- c. SCE Connection: Overstreet stated on April 4th the temporary power was turned on at the tower. There is also ongoing patching of the firewalls and labeling. The roof

drain and overflow are going out to bid. CEO Smith shared the IOR (Derek Farmer) has indicated he wants to stay on board as the IOR for the District.

10. **Adjournment at 7:29 PM – Next regular meeting will be Tuesday, May 10, 2022, at 6:30 p.m. at the Administrative Offices, Construction Trailer, 869 N Cherry Street, at the northeast corner of Terrace and Gem Street.**

A handwritten signature in black ink, appearing to read 'JA', is written above a solid horizontal line.

John Atilano

Tower Construction Committee Chair