

**Tulare Local Health Care District  
Board of Directors Meeting Minutes  
Wednesday, March 25, 2020 6:30 PM  
Evolutions Plaza  
1425 E. Prosperity Ave., Tulare, CA  
Intensity Training Systems Room  
(Hillman Street entrance south side of Plaza)**

**Please note: we will accommodate a maximum of 10 people at the physical location in order to comply with current CDC recommendations.**

**Electronic participation will still be available via link/phone number below.**

**GoToMeeting link and call in information<sup>1</sup>:**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/767486837>

**You can also dial in using your phone.**

United States: [+1 \(571\) 317-3122](tel:+15713173122) Use Access Code: 767-486-837

**Special notice to individuals with disabilities:**

please email [sormonde@tulareregional.org](mailto:sormonde@tulareregional.org) or call [\(559\) 685-3465](tel:5596853465) in order to request any reasonable modification or accommodation as may be needed to observe or participate in this meeting telephonically/electronically.

**Tulare Local Health Care District Board Members:**

Kevin Northcraft	President	District 4
Mike Jamaica	Vice President	District 2
Senovia Gutierrez	Secretary	District 3
Xavier J. Avila	Director	District 5
Steve Harrell	Treasurer	District 1

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<sup>1</sup> Pursuant to Executive Order N-29-20 dated March 17, 2020, in order to further combat the spread of the COVID-19 virus California Governor Gavin Newsom has temporarily suspended certain provisions of the Brown Act respecting notice, quorum and accessibility requirements applicable to meetings of local legislative bodies. In accordance with said Order—a copy of which will be made available upon request—and related recommendations by the CDC, a physical location for public participation will be provided on a limited occupancy basis for the March 25, 2020 regular meeting of the Board. To avoid unintentional transmission of COVID-19, interested members of the public are encouraged to observe and participate in this meeting telephonically or electronically using the information provided above. Any member of the public requiring assistance in accessing these offsite technologies should email Sandra Ormonde at [sormonde@tulareregional.org](mailto:sormonde@tulareregional.org) or call [\(559\) 685-3465](tel:5596853465) at least three (3) hours prior to the scheduled commencement of this meeting.

**1. Call to Order:**

Kevin Northcraft called the meeting to order at 6:26 pm.

**2. Public Comment:**

None.

**3. Announcements – Board**

Xavier Avila would like to look into having an area of the gym that could offer less expensive options and obtain another set of clients.

Senovia Gutierrez would like to see investment into Evolutions.

Stephen Harrell thanked Jayne and Gi from Evolutions for helping to prepare the room for the meeting.

Kevin Northcraft thanked the healthcare providers for doing a fantastic job.

**4. Consent Agenda**

- a. 2/25/2020 Regular Board Meeting Minutes
- b. 3/10/2020 Special Board Meeting Minutes
- c. 3/19/2020 Special Board Meeting Minutes

Stephen Harrell made a motion to table the consent calendar until the next meeting.

Mike Jamaica seconded the motion. Approved 5-0.

**5. Discussion and Action to Approve Resolution No. 886 Instructing Legal Counsel to File a Complaint with the State Bar of California against Bruce R. Greene and Baker & Hostetler, LLP.**

Stephen Harrell made a motion to adopt Resolution No. 886. Senovia Gutierrez seconded the motion. Approved 5-0.

**6. Evolutions Update – EVO Management**

No Report.

**7. Tulare Hospital Foundation Update – Jan Smith**

No Report.

**8. Adventist Health Tulare Update – Randy Dodd, President**

Guidelines that are key to following include:

Hand washing

Staying at home

Covering your cough/sneeze

Wearing a mask if you're sick

Avoiding close contact/ practicing social distancing

Using disinfectant

All of us need to be diligent and take care of ourselves and those around us to reduce the spread of the disease.

Adventist Health Tulare is focused on being ready. They have not had anyone test positive at their facility to date, but they are prepared for the coming weeks. Emergency room visits have dropped in half most likely due to people not using it as a routine doctor visit and only emergency cases are being seen. They have suspended all elective surgeries for the time being and are only moving forward on any that are necessary or urgent.

They currently have adequate supplies.

**9. Adventist Health Tulare – Capital Improvements**

- a. IT Server Room AC Upgrade
  - i. Discussion and Action to Approve IT Server Room AC Upgrade
  - ii. Discussion and Action Determining Financial Responsibility
  - iii. Discussion and Action to Approve Adventist Health Payment of Project Expenses as Offset Against Rent Pursuant to the Lease

The item server room AC Upgrade was tabled.

**10. Discussion and Action to Approve Purchase Sales Agreement with Adventist Health for Modular Building at 398 South Church Street, Earlimart, CA 93218, commonly known as Earlimart Clinic Building**

Xavier Avila made a motion to approve the Purchase Sales Agreement. Stephen Harrell seconded the motion. Approved 4-0 with Senovia Gutierrez abstaining.

**11. Discussion and Action to Approve in Form Extending Transition Services Agreement with Adventist Health on Month-to-Month Basis until Modified or No Longer Needed**

Xavier Avila made a motion to approve the Transition Service Agreement. Mike Jamaica seconded the motion. Approved 5-0.

**12. Update and Next Steps toward the Revenue Bonds Refunding and related City of Tulare Line of Credit Payoff – Ben “Bud” Levine and Roy Nelson, Wulff Hansen & Co.**

Roy Nelson and Ben Levine from Wulff Hansen & Co. discussed the proposed 2020 Revenue Bond Refinancing schedule.

**13. Discussion and Possible Actions related to Tower Funding Opportunities**

No action taken.

**14. Discussion and Action related to Excess Inventory**

Staff is working to identify inventory which could be made available to health care providers to alleviate shortages in current environment.

**15. Chief Executive Officer Report**

- a. Property Management Update

Allied Security team has moved into 874 N. Cherry St. The roof and AC are in need of repairs. Water line repair is needed before construction trailer will be ready to move into. 2022 VA Lease Agreement extension is in the works.

- b. Evolutions IT Update  
IT is in progress.
- c. Tower  
Nothing to report.
- d. Insurance  
Beginning process to obtain proposals.
- e. Public Relations  
Nothing to report.
- f. Staff Update  
Executive Assistant position is open.

**16. Financial Report**

Review and Recommend the following for Board Approval:

- a. TLHCD Internal Financial Statements – February 2020
- b. Cash Report Update – March 20, 2020  
See attached financials.

**17. Suspend Open Session – Recess to Closed Session at 8:02pm**

**18. Closed Session**

- a. Pending Litigation (*pursuant to Ca. Govt. Code § 54956.9*).
- b. Conference with Interim Legal Counsel – Existing litigation (*pursuant to Ca. Govt. Code § 54956.9*):
  - i. *In re Tulare Local Healthcare District dba Tulare Regional Medical Center -- United States Bankruptcy Court Eastern District of California Case No. 17-13797*
  - ii. *Tulare Local Health Care District v. Bruce R. Greene, et al., Superior Court for the State of California for Tulare County Case No. 278333*
- c. Instructions to designated representative, Kevin Northcraft, related to 4 acres real property contiguous to but not a part of the real property at 1425 E. Prosperity Avenue commonly known as Evolutions (*pursuant to Ca. Govt. Code § 54956.8*).
- d. Instructions to designated representative, Kevin Northcraft, related to real property at 1425 E. Prosperity Avenue commonly known as Evolutions (*pursuant to Ca. Govt. Code § 54956.8*).
- e. Update and recommendations related to negotiation of real property lease for construction trailer located at 869 N. Cherry (*pursuant to Ca. Govt. Code § 54956.8*).
- f. End closed session.

**19. Reconvene Open Session – Public Report of Action Taken in Closed Session (If Necessary) Pursuant to Government Code 54957.1 at 8:27 p.m.**

Nothing to report.

**20. Adjournment – Adjourned at 8:30 p.m. Next regular meeting scheduled for 6:30 PM on Wednesday, April 22, 2020 at location to be determined.**