



## Staff Report

Date: 6/17/2024

Subject: *Recommendation for Change in Janitorial Services Contractor at Evolutions Fitness & Wellness Center*

**Background:** After initiating a review of the current service contracts at Evolutions Fitness & Wellness Center including review of cost and quality of services, staff have identified an opportunity to make significant cost savings by changing janitorial service providers. Additionally, the quality of services provided by our current cleaning service has not met the standards we desire to uphold for Evolutions Fitness & Wellness Center despite several attempts to address these concerns.

**Financial Impact:** Currently, we are paying \$8,368 per month for janitorial services. We have identified a potential new contractor, who can offer comparable services at a significantly lower monthly rate of \$5,185 resulting in an annual savings of \$38,196.

**Proposed Change:** I recommend terminating our current contract and entering into a new contract with Famwe Cleaning Services, effective August 1, 2024.

**Implementation Plan:** If the Board approves this recommendation, the following steps will be taken:

- **Termination Notice:** Provide current contractor with a 30-day written termination notice, adhering to the terms and conditions outlined in our existing contract.
- **Contract Finalization:** Finalize and sign the contract with Famwe Cleaning Services, ensuring all service expectations and schedules are clearly defined and agreed upon.
- **Transition Period:** Coordinate a smooth transition between the two contractors to ensure there is no disruption in service. This will include an initial deep-cleaning session by Famwe Cleaning Services.
- **Monitoring and Evaluation:** Implement a monitoring system to regularly evaluate the performance of Famwe Cleaning Services, including feedback from members and staff.

**Conclusion:** The proposed change in janitorial services contractor is a strategic move to enhance the cleanliness and overall member experience at Evolutions Fitness and Wellness Center while achieving significant cost savings.

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## FAMWE CLEANING SERVICES



# Project Proposal

Evolutions Fitness & Wellness Center  
1425 E Prosperity Ave, Tulare, CA 93274

Prepared for: Eva Edge

Prepared by: Madelin Ormonde, Co-owner

June 7, 2024

Proposal number: 104

### Project Overview

The client is seeking daily cleaning services for Evolutions Fitness & Wellness Center located at 1425 E Prosperity Ave, Tulare, CA 93274. This proposal outlines the services and estimated costs for the proposed project.

### Timeline

FAMWE Cleaning Services can start work as needed, as soon as July 1, 2024.

### Terms

The pricing in this proposal is valid for 90 days.

### Services Included

DAILY: Vacuum all flooring and floor mats, mop all flooring applicable, empty all trashes, clean and sanitize restrooms/locker-rooms, clean all stainless steel, dust uncovered areas below 6 feet (unless personal items/paperwork are blocking the area), sanitize high touch areas

MONTHLY: dust all areas above 6 feet, wipe down stall partitions

AS NEEDED: clean entry door glass, interior glass & mirrors throughout, refill toilet paper, soap, and towel dispensers, remove cobwebs

AREAS INCLUDED: administration offices, break room, conference room (1x/week), downstairs weight room (3x/week), upper exercise rooms, restrooms, locker rooms, children's day care (5x/week)

All services and associated costs are outlined in the following pricing table:

Description	Daily Rate	Monthly Total
Janitorial Services	\$170	\$5,185

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