

Tulare Local Healthcare District

Evolutions Oversight Committee Meeting Minutes

Wednesday, September 18, 2019

Evolutions Fitness & Wellness Center

1425 East Prosperity Avenue, Tulare CA 93274

In Attendance: Derek Jackson Ken Nunes – EVO Accountant
Courtney Waters Mike Jamaica – Board Liaison
Linda Crase Jayne Presnell – Evolutions Manager
Paul Atlas – EVO management

Absent: Alberto Aguilar
Phillip Smith

I. Call to order

Meeting called to order at 6:30

II. Approval of Minutes

Linda Crase moved to approve the August 21, 2019 minutes. Courtney Waters seconded the motion. Approved 3-0.

III. Citizen requests/Public comment

None

IV. Resolution 858 – Requirements set forth for the Oversight Committee

Resolution 858 was requested by Alberto Aguilar at the last meeting and was distributed to the committee and those in attendance.

V. Meeting Requirements – Current requirements call for monthly meetings. Discussion whether to recommend to the Board to alter current meeting requirements

Phillip Smith requested this item appear on the agenda. Linda Crase suggested the item be tabled due to Phillip Smith's absence.

VI. Update, review, and discussion with Evo Management Company, LLC on the financial condition of Evolutions Fitness & Wellness Center

Profit & Loss – Ken Nunes reported that the gross profit of \$148,488.72 is slightly less than the previous month. The total of Salaries & Wages of August, \$98,590.48, included three employees pay periods. The General Insurance amount of \$4287.83 is a fixed and consistent amount, as is the Purchased

Services amount of \$12,910.71. The amount of \$5,408.33 in Repair & Maintenance includes the purchase of 1000 light bulbs. \$3,840.47 was paid to Waxie for Environmental Supplies, and approximately \$1300.00 was spent on towels. The Utilities payment of \$25,851.32 reflects air conditioning usage as August was a hot month. The total Operating Income was \$164,114.70 and the rent expense to TRMC was -\$15,625.93. The shortfall will need to be recouped from next months profit. The cumulative payments to TRMC is \$310,465.08 through July 2019. On the balance sheet Long Term Liabilities reflects a balance of \$239,615.78 on the equipment loan and \$31,158.28 seed money loan from the Tulare Hospital Foundation, TISDF, and TLDC. The total equity is \$31,158.28 and total liabilities and equity if \$325,129.06. There were no questions from the Committee.

Paul Atlas reported that EVO management decided at their meeting the night before to recommend EMD Visalia for internet and telephone services. He said that EMD Visalia provides services for Amdal In Home Care and was recommended. Their bid for internet hardware was \$41,000 and \$8168 for telephone service. EMD Visalia will do all work and warranty their services. He indicated that an additional \$600 monthly fee for 24-hour service is recommended. They will service monitors, computers, routers, and wiring. Mr. Atlas said another bid was submitted by Phoenix, but details of the bid were not provided. EVO will be reimbursed by the hospital and they are using the same company.

Jayne Presnell reported that membership numbers dipped in August to 6,119 members and 3,018 memberships. This may be due to accounts that have been sent to collections. She reported that windows have been washed inside and out.

Derek Jackson asked about the Silver Sneakers program. Jayne said each insurance plan has their own program. AARP has been requested but their reimbursements are not enough to make sense. Jayne Presnell also reported that the coffee service has been removed and seniors have requested it be brought back. The cost per month is \$400-500.

Meeting adjourned at 7:03 pm